



Historic England

## National Heritage List for England

Online Application Form

Mapping Guidance

April 2019

When you reach the Extent page of the application form you'll be asked to highlight the building or site you have selected on a map. You can locate the subject of your application using the Search box in the top left-hand corner of the map. Enter a postcode, grid reference, address details (place or street name) or latitude/longitude. If your search returns a number of results, select the one you want from the list and the map will zoom to that location.

You can also navigate around the map using the pan/zoom button in the tool bar . Single-click and drag the map to pan or double-click to zoom in. You can also use the green pan arrows on the left to move around the map and the slider below to zoom in or out.



Clicking on the 'Map Contents' button in the top right corner of the map brings up a list of all the designation types that can be displayed. You can choose to keep them all visible or keep only those you wish to see by clicking in the tick boxes on the left to deselect the others. This list also provides a key to the colours used to define the different designation types.

To check whether or not an asset is already listed, select the 'Identify features on the map' button on the tool bar  and then click on the asset. If the item is designated, a results box will appear, containing details of any associated designation/s, including the name, the List entry number and a link to the entry on the National Heritage List for England.



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To draw around the building or site you would like us to consider, click on the 'Create features to add to the map' button on the tool bar , and then 'Create Polygon' . Click on the map at the point you wish to start and continue drawing around the asset, using a single click for the corners and a double click at the end, to close your polygon. Take care to place your final point close to but not directly on top of your first. Please be as accurate as possible when creating the shape, being sure to only cover the area directly related to your application. You can delete what you have drawn at any stage before saving by clicking on the 'remove last added/edited graphic' icon .

To save your polygon and move on to the next page, click on 'Save & Next Step'.