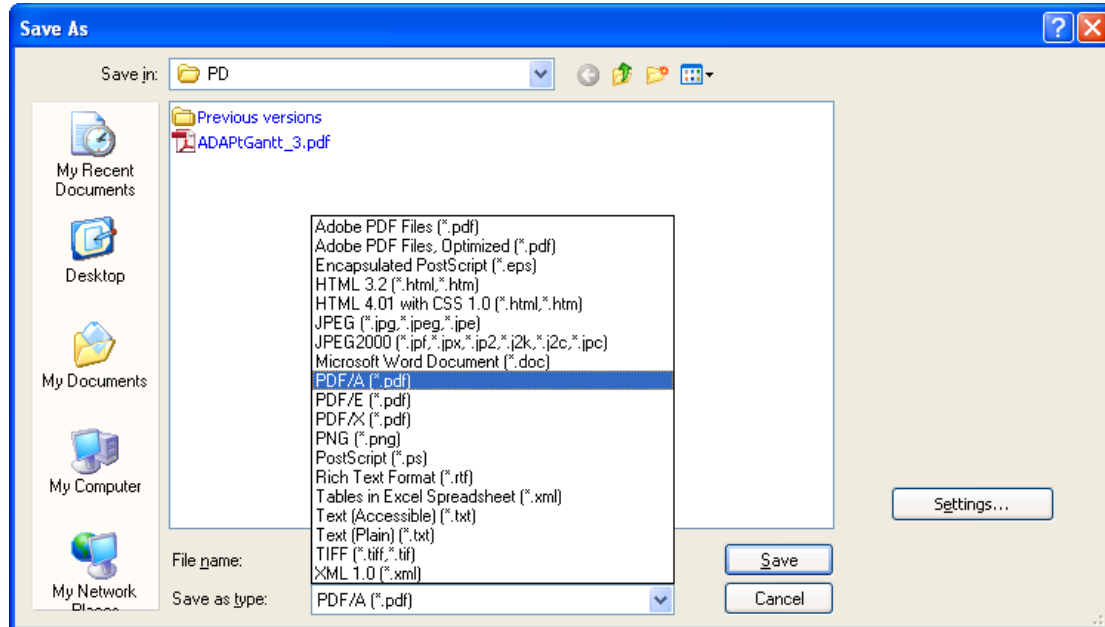


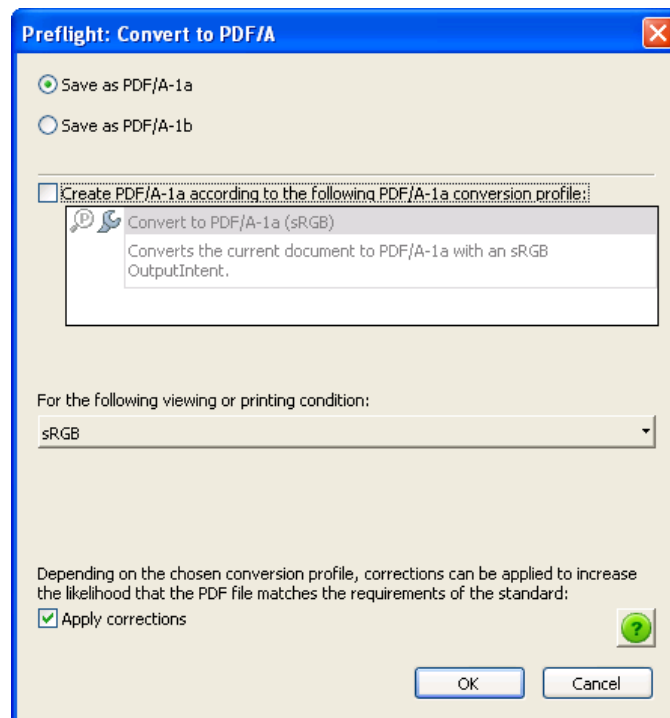
## Historic England

### How to Create a PDF/A

- To Create a PDF/A you have to be using a Professional Adobe Product. (e.g. Adobe Acrobat Pro)
- Select your document and open
- Press Save (or Save as for existing PDF's)
- Select PDF/A as 'Save type as':



- Press Settings button and select: PDF/A-1a
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- If the use of PDF/A-1a is rejected by the software (due to complex functionality) a PDF/A-1b should be created, this variation must be recorded in the Metadata.